



Malvern Wells CE Primary School

Notes from Extraordinary Governors Meeting

Thursday 2nd November 2017

1. Apologies - Dinah Sage
2. Prayer – led by Dave Bruce
3. Pecuniary interests - none
4. Pay Policy
 - Governors had received the pay policy in advance.
 - Annual pay increases had been agreed.
 - No one moving up MPS and no one applied for UPS.

Accepting the Pay Policy – Proposed by VE and seconded by KH. Accepted unanimously.

5. Self-Evaluating Form (SEF). This had been circulated to governors.
 - Where did the template come from? - Template from 'Prospects' a school improvement company run by Trevor Davis. AE had attended courses run by him.
 - It was all about standards and not a whole picture of the school eg extra curricula activities.
 - School context – 13% SEND pupils rather high (AE to find out the national average). EAL % to be added approx. 4%?
 - What is the grade of the previous Ofsted? Identified as Grade 2 in SEF.
 - SLT proposed structure – on-going. Governors in discussions and this item will be on agenda for next FGB.
 - Is it right to still be using the Ofsted areas for development, based on 2014 inspections? Yes because it is on-going.
 - Should there be evidence to back up comments? Yes AE to add evidence where it is appropriate.
 - Should governor training and presence in school have evidence? Yes.
 - Would using numbers rather than bullet points aid cross reference with SDP? Yes AE to alter.
 - Parent Survey – about 35 replies representing 41 children – FS to evaluate all and present to next FGB meeting. This can then be added as evidence.
 - The behaviour policy is to be evaluated and reviewed.
 - Teaching, Learning and Standards – where is our evidence? How many lessons were observed over what period? Generally 1 per half term with other drop ins by AE and TR. These should be reported to governors in Head's report. How is evidence for teaching standards gathered? Through Triangulation – lesson/workbooks/progress.
 - How do teachers ensure differentiation? Work sheets containing 3 challenges and children encouraged to challenge themselves. School now part of GLOWMaths which encourages mastery.
 - Bullying in school – parent survey states head deals with behaviour effectively.
 - No 7 Outcomes - change KS2 to KS2 in strengths. Measuring progress – TR. Add point progress for current year + 3 years.
 - Targets to be added to SEF and progress added to SDP.
 - The Curriculum – add CA Higher Attainment maths group. Pupils should know the progress they have made. Progress to be a focus for Governors.
 - SMSC – added value and links with the church – Isingpop and CREW helping with church services.

- The Curriculum – add targets. Mastery added to Maths. Address parent survey comment about all classes doing FS – being planned as class 4 teacher is trained. Add – breadth of curriculum – eg school trips, afterschool activities, visits. Move sentence ‘Thematic Curriculum is motivational and is inspiring children in all areas of learning’ to the top of strengths.
- Analysing School Performance (RAISEonline replacement) should be out now. AE has downloaded a copy.
- Stakeholders – Communication and Home Liaison Books were the main concerns in parent survey. ‘The vast majority of pupils say that they are happy’ – is there a flipside?
- SDP – success criteria/pupil progress is not just about lesson observations? Remove 50% outstanding lessons.
- Are all staff clear on what constitutes an outstanding lesson? Yes staff have observed outstanding lessons in other schools. Head’s group to organise more visits. English advisor to come and observe lessons, look at workbooks and discuss with subject leader.
- Where do governors see evidence of good teaching? To be included in Head’s report.

In summary; key areas for SEF as main areas to focus on for the next academic year are

- Development of SLT and subject leaders
 - Move teaching from good to outstanding
 - Writing
 - Review of the Behaviour for Learning Policy
 - Pupil progress
6. School Development Plan - In the light of the discussions FS and AE to meet to link SEF with SDP. Revised copies of both will be circulated to Governors.
 7. AE had not received any nominations for Parent Governor. FS to write to parents as chair. We do need to recruit governors especially with building and finance skills.
 8. Date of next meeting – Thursday 16th November 6.30 p.m.