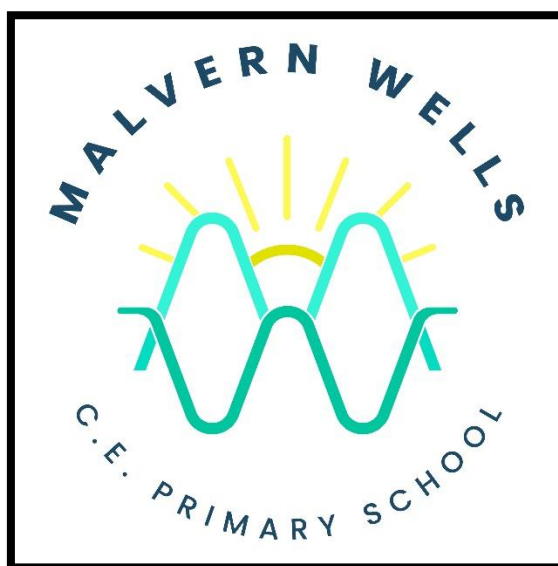


Malvern Wells CE Primary School

**Policy for
Special Educational Needs and Disability (SEND)
2025-2026**



Updated March 2026

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Malvern Wells CE Primary School: Our Vision and Values

At Malvern Wells CE Primary School, our offer is shaped by our vision and the words of Matthew 5:14, "You are the light of the world. A town built on a hill cannot be hidden." We look to Jesus as our example as we strive for both excellence and enjoyment in all that we do. We believe that every child is uniquely created and deeply valued, with their own light to shine.

As a Church of England school, our vision and values of compassion, commitment, courage and community are lived out in daily school life. Our motto, *Let Your Light Shine*, reflects our aspiration for every child to flourish, to achieve their full potential and to leave us with a strong sense of who they are and what they can become. We want children to experience joy in their learning, to feel a true sense of belonging and to develop the belief that they can step forward with confidence into whatever lies ahead.

This is realised through an inspiring and carefully designed curriculum that meets the needs of every child. Learning is adapted thoughtfully to support individual needs, talents and personal qualities, in line with the National Curriculum, the Early Years Foundation Stage and the Equality Act 2010. We are ambitious for all learners and are committed to ensuring that pupils with special educational needs and disabilities are fully included, well supported and able to thrive as part of our community.

We hold high expectations for every child and work to ensure that all pupils, including those with SEND, make strong progress and are well prepared for the next stage of their education, including a successful transition to Key Stage 3.

As part of our wider commitment, Worcestershire County Council provides a Local Offer which outlines the provision available across schools within the authority. Further information can be accessed via their website: <http://www.worcestershire.gov.uk/sendlocaloffer>

Definition of Special Educational Needs and Disabilities

The Special Educational Needs and Disability Code of Practice: 0-25 years (DfE, January 2015), defines SEND as:

A child that has a Special Educational Need (SEN) if they have a learning difficulty or disability which calls for special educational provision to be made for them. A child of compulsory school age or a young person has a learning difficulty or disability if he / she has:

- a) Significantly greater difficulty in learning than the majority of children the same age;
- or
- b) A disability which prevents or hinders them from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post -16 institutions.

The SEND Code of Practice identifies four key areas of SEND:

Communication and Interaction

Children and young people with speech, language and communication needs (SLCN) have difficulty in communicating with others. This could include specific speech difficulties or their level of understanding and following social rules of communication. Children and young people with Autism are likely to have particular difficulties with social interaction.

Social, Emotional and/or Mental Health Needs

Children and young people may experience a wide range of social and emotional difficulties which manifest themselves in many ways. They may have difficulty in managing their relationships and may behave in ways that affect their learning or the learning of others.

Cognition and Learning

Support for learning difficulties may be required when children and young people learn at a slower pace than their peers, even with appropriate support. Learning difficulties cover a wide range of needs, including Moderate (MLD) and Severe Learning Difficulties (SLD) and Profound and Multiple Learning Difficulties (PMLD), where children are likely to have severe and complex learning difficulties as well as a physical or sensory impairment. Specific Learning Difficulties (SpLD) affect one or more specific aspects of learning.

Sensory and/or Physical Needs

Some children and young people require special educational provision because they have a disability which prevents or hinders them from making use of educational facilities generally provided. These difficulties can be age-related and may fluctuate over time. Many children and young people with sensory and/or physical needs may require specialist support and/or equipment to access their learning.

Aims and Objectives

The aims of this policy are to:

- Provide a clear structure for agreed SEND procedures as set out in the *SEND Code of Practice 2015*.
- Ensure every child has access to a broad and balanced curriculum
- Set high ambitions and stretching targets for all pupils
- Pupils needs are met through the 3 waves of intervention model
- Pupil progress is monitored towards these targets
- Ensure additional or different provision is regularly reviewed
- Ensure the approaches used are having the required impact on progress
- Identify the roles and responsibilities of staff in providing for children's special educational needs
- Close communication with external agencies
- The SEND Policy is evaluated and monitored by staff and Governors on an annual basis
- Staff, Governors and parents are aware of the school's SEND and Inclusion policies

3 Waves of Intervention Model

At Malvern Wells CE Primary School, we meet the needs of children and provide an inclusive environment through the 3 waves of intervention model.

Wave 1

Wave 1 includes “inclusive quality first teaching for all”, which meets the learning needs of all pupils in the classroom. This involves high-quality teaching which is supported by effective wholeschool policies and frameworks, is targeted to meet all pupils’ needs and build on prior learning.

Wave 2

Wave 2 involves specific, additional and time-limited interventions for some pupils. These interventions aim to accelerate progress in order to meet age related expectations, and are carried out within a group of children with similar needs.

Wave 3

Wave 3 describes highly personalised and targeted interventions for the minority of children. These include interventions that aim to accelerate progress or promote best possible outcomes through one-to-one or specialist interventions. Provision at Wave 3 is likely to draw on specialist advice. Learning may be adapted through the adjustment of learning objectives and approach to teaching, and/or individual support.

SEN Support

Where a child is identified as needing SEN provision, we intend to remove any barriers to learning and adopt a graduated approach with four stages of action:



Assess

Staff monitor children’s attainment and progress which aids them to identify children who are failing to make progress and may perhaps require support in a specific area of need. Our first response to children who may have SEND, involves quality first teaching with adapted approaches to the curriculum where appropriate. We may draw upon external agencies for advice and assessment opportunities.

Plan

When a child is placed into the SEN support category; the class teacher and SENCo will agree interventions and support with the parents. This will be documented on the child's individual provision map (IPM) which outlines any teaching strategies or interventions that will be required to support the child to make progress throughout the term

Do

Our school SENDCo oversees and co-ordinates the 'Graduated Response' cycle in our school. The SENDCo works closely with class teachers to ensure that provision is aimed at the appropriate levels for all of our children with SEND. Parent engagement is also important within this cycle.

Review

Reviewing the impact of provision is ongoing for class teachers and SENDCos. Progress and provision are evaluated and discussed at termly SEN meetings with parents. We gather the views of the pupils and parents which inform and contribute to the planning and new targets that are set.

Individual Provision Map (IPM)

Once a child has been identified as having SEND, the SENDCo and class teacher in consultation with parents / carers, must decide what the most appropriate course of action should be. An IPM is devised and discussed with the child and their parents, on a termly basis. The IPM contains:

- a) short-term targets set for the child;
- b) teaching strategies to be used;
- c) the provision to be put in place;
- d) A review of the targets.
- e) Parent and pupil view

IPMs are a working document used by class teachers to meet the children's needs through SMART targets which are reviewed on a termly basis with the SENDCo. Class teachers review the target by adding evidence of the progress being made including a Red, Amber, Green (RAG) rating of progress. The class teacher will then set new SMART targets for the child with the support of SENDCo and external agency advice. Class teachers will gain the view of the child each term.

Parents/carers are informed and consulted with their child's progress through termly review meetings with the class teacher. Class teachers will share the IPM with the parent/carer, welcoming contributions and a parent/carer view is also gained.

Education, Health and Care Plans (EHCP)

An Education, Health and Care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support. EHC plans identify educational, health and social needs and set out the additional support to meet those needs.

If the child or young person has not made expected progress despite following the graduated approach, we will consider in complex, extreme cases requesting an Education, Health and Care needs assessment. The SENDCo will work closely with parents and the pupils throughout the assessment process. Following a request for an assessment, the Local Authority must determine whether an EHC needs assessment is necessary within six weeks. Evidence will be gathered from school and external agencies in order to support the request. Parents will be informed by the Local Authority of the outcome of the needs assessment and where successful, a finalised EHCP will be issued for a child or young person from 0-25 years. If unsuccessful, children with special educational needs will have their needs met in school through the available provision. EHCPs are used to monitor the progress of the child including future aspirations. They are reviewed annually focusing on child's progress against the E targets and whether they still remain appropriate.

Roles and Responsibilities

Special Educational Needs and Disabilities Co-ordinator (SENDCo)

Malvern Wells CE Primary will ensure that the Special Educational Needs Co-ordinator (SENCo) is a qualified teacher in school and that a designated member of staff must achieve the National Award in Special Educational Needs Coordination within three years of appointment.

In our school, the Special Educational Needs and Disabilities Co-ordinator (SENDCo) is Stevie Sharrock. The role of the SENDCo includes:

- Overseeing the day to day operation of the school's SEND policy
- To identify pupils with SEND through school tracking
- To keep records of pupil's progress
- Co-ordinate provision
- Liaise with class teacher at least termly
- Assist in target setting and writing of an IPM
- Oversee records of individual pupils
- Provision mapping for SEND
- Managing resources for SEND
- Liaise with other external agencies, parent/carers, SEND link governor
- Liaise with the Headteacher regarding funding / resources
- Informing parents / carers of the SENDIASS (give information advice and support service.)
- Maintain a register / list of SEND pupils for overview
- Maintain own professional development regarding SEND
- Raise awareness of all staff members in school regarding SEND

Head of School / Executive Head Teacher

Malvern Wells CE Primary School's Head of School is Alison Dainty and the Executive Head Teacher is Jen Alford. Their roles include:

- To be responsible for the day to day management of all aspects of the school life including provision for children with SEND
- To liaise with the SENCO
- To keep the Governing Body informed on the working of the policy
- To ensure that all members of staff receive appropriate training

Class Teacher

Teachers are responsible and accountable for the progress and development of the pupils in their class, even where pupils access support from teaching assistants or specialist staff. High quality teaching, differentiated for individual pupils, is the first step in responding to pupils who have or may have SEN.

Other roles and responsibilities of a class teacher are:

- To understand and implement the content of the SEND policies and documents in place for our school
- To inform the SENDCo about a child with learning difficulties beyond those which can be addressed within quality first teaching
- To write and review IPM targets for the children in their class
- To monitor and assess children with SEND
- To consult with parents/carers about concerns
- To liaise with SENCo regarding next steps
- To plan and deliver quality first teaching including a differentiated and adapted curriculum where needed
- To keep up to date with relevant information and implement recommendations
- To maintain a SEND friendly classroom

Teaching Assistants

The roles and responsibilities of a TA include:

- To provide additional support to individual pupils or groups of pupils with SEND
- To assist in the delivery and assessment of agreed targets set for children with SEND
- To liaise with class teachers, external agencies and SENDCo
- To attend or contribute to meets when requested by class teacher or SENDCo

Governing Body

The SEND governor at Malvern Wells CE Primary School, is Jeni Frost. The SEND roles and responsibilities of the school's governing body are:

- In cooperation with the Headteacher, to determine the school's general policy and approach to provision for children with SEND
- To establish the appropriate staffing and funding arrangements
- To maintain a general oversight of the school's work
- To ensure that the quality of SEND provision is continually monitored
- To follow their statutory duties as outlined in the SEND Code of Practice 2015

Transition

We recognise the importance of providing smooth transitions for children, especially those with SEND. This includes welcoming new pupils in reception, the running of transitions between year groups and preparing for Key Stage 3 when attending secondary school. We offer smooth transition processes by:

- Communication with settings, such as future or previous settings
- Visiting main feeder nurseries and visiting individual settings if there is a SEND concern
- Settling in sessions for our Reception starters
- New intake meeting held for Reception parents
- A transition plan and procedures are in place to support children with SEND
- Teachers spend time to handover their class with the new teacher
- Extra arrangements made such as visits to new classroom, meeting the new teacher, own transition booklets/information
- Whole transition day where children move to their new class
- Social stories are used
- Relevant paperwork and information are passed on to others
- Opportunities for visits to new schools or from new staff

Evaluation of Policy

The Governor with responsibility for Special Educational Needs will regularly monitor the special needs provision and ensure that the policy is applied in practice. The SENCo will ensure that the policy is monitored and regularly updated.